**Important Reminders For Parents and Families**

I recommend you keep this in a safe place to refer to throughout the year. If you have any questions, please feel free to contact me at any time.

**Discipline and Behavior Management**

School wide we use a behavior management system called PBIS which ensures consistent expectations for students with all adults in our building. In my classroom I also have a clip chart. Students **clip up for good choices**, and **clip down for poor choices**. Students are able to **clip back up as their behavior improves**. The color your child ends the day on will be the one **colored on their behavior log**. Please review your child’s color each day and discuss their behavior.

Please see the back of this form for a copy of the clip chart.

**Transportation Changes**

If your child’s transportation changes you **MUST send a note OR call the school to let us know**. I am **required to send your child home the usual way unless I receive verbal or written communication from you of a change**. We follow this policy to ensure all of our students get home **safe** and sound.

**Attendance**

If your child misses school, we must have written documentation showing the date and reason for the absence, as well as a parent signature. You can send this to school with your child in their homework folder. Please refer to the parent/student handbook for excusable absences.

**Our tardy bell rings at 7:45am each day**. Instruction starts the moment the bell rings. If your child is not in the classroom by 7:45am, they will be marked tardy.

I highly encourage you to schedule **doctor and dentist appointments after school or on weekends** when possible. We are working hard each and every day here at school. ☺

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| Ramtastic!  (purple) | Your child has gone above and beyond following our classroom expectations. |
| Role Model  (pink) | Your child is acting as a role model for other students by making good choices and politely reminding others of our expectations. |
| Showing Ram Pride  (yellow) | Your child has shown excellent behavior in our classroom. |
| Ready to Learn  (green) | **All students start each and every day** on Ready to Learn! I believe each day is a fresh start. |
| Think About It!  (orange) | Your child has chosen not to follow our expectations after 2-3 reminders. They need to think about how they could make a better choice the next time. |
| Teacher’s Choice  (red) | Your child has continued to not follow our expectations after 2-3 more reminders. I will choose a **logical consequence** when a student reaches red. |
| Principal/Parent Contact  (blue) | Your child has continued to make poor choices after 2-3 more reminders. **You will be contacted by a note or by phone**. The principal may also become involved. |